

SIXTH MEETING | 16.07.2013 | SUB-COMMITTEE OF BOG | MINUTES

MEMBERS PRESENT

1. Prof. D. Thukaram, Chairman
2. Sri. M. Krishnaswamy, Member
3. Dr. K. Mallikharjuna Babu, Principal & Convenor

NODAL OFFICERS PRESENT:

1. Dr. G. N. Sekhar, TEQIP Co-ordinator I
2. Dr. M. S. Dharmaprakash, Nodal Officer – Procurement
3. Dr. H. S. Guruprasad, Nodal Officer - Academic Activities
4. Dr.K. Guruprasad , Nodal Officer - Equity Assurance Plan Implementation
5. Dr. K.R.Suresh, Nodal Officer – Financial Aspects
6. Dr.M.Indiramma, Coordinator-IIIC

The Principal and the convenor of the sub-committee of BOG welcomed the members for the meeting.

1. Approval & ratification of the BOG for the activities of TEQIP-II for the period 29.3.13 to 12.7.13.

The committee noted that the BOG in its meeting held on 15.7.2013 ratified & approved the activities of TEQIP-II held during 29.3.2013 to 12.7.2013 and expressed its satisfaction.

2. Center of Excellence [COE] in Advanced Materials Research:

The Principal informed the members that the NPIU communicated to the college that one of the proposals submitted for the award of COE in “Advanced Materials Research” was accorded permission [Annexure - I] and introduced the following team of proposers of the said COE:

Sl. No.	Name of the Faculty	Designation in COE
1.	Dr. M. Ramachandra	Coordinator
2.	Dr. Chandrasree Das	Coordinator
3.	Dr. S. Srinivas	Principal Investigator
4.	Dr. V. Murugendrappa	Principal Investigator

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The committee expressed its appreciation and congratulated the coordinators and principal investigators.

The TEQIP coordinator informed the members that the NPIU in its letter dated 12.7.2013 stated that the proposed expenditure need to be completed before December 2014 and requested them to submit their plan of action to the TEQIP office at the earliest for seeking the approval of the sub-committee of BOG.

5. Reimbursement of expenses incurred for paper presentation abroad

The committee noted the decisions/minutes of the meeting conducted by the Central Project Advisor with the representatives of the participating states on 19.6.13. The committee noted the following important decisions of the said meeting:

- a) In the event of deviation and escalation of the estimates BOGs/Head of the institutions is the competent authority for approval, the SPFUs may only be informed about such cases.
- b) The BOGs of the institutes are empowered to approve the international travel plan in respect of international travel support scheme.
- c) Seed grant for research to faculty members and/or students may be provided to venture into innovative research and to strengthen research culture in institutes, however, institutes will lay down norms for implementation.
- d) As regards procurement of "Services" institute's own BOG/Head of Institutions will be empowered to give the required NOC. Only in case of "Services" requiring World Bank's NOC, such cases will be processed through NPIU.
- e) For the institutions selected in second cycle, Procurement Plan be reviewed and approved by the BOG/Head of institution.
- f) The project supports Teaching & Research Assistantships for Masters and Doctoral students of Applied Sciences viz., Physics, Chemistry & Mathematics.
- g) Tie up with IITs and IIMs be encouraged to expedite the faculty development activities in the Project institutions.
- h) Joint venture with industry for academic and research activities be encouraged under project.

The Committee also noted that the college is following the existing policy of BOG i.e, seeking the comments/recommendations of the experts in the respective field before permitting a faculty for paper presentation abroad.

The committee asked the TEQIP co-ordinator to reimburse the bills of those who were permitted for paper presentation abroad till date.

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The committee also noted that the following faculty members have presented the papers abroad till date under TEQIP-II activities of the college:

Sl.No.	Name of the faculty, Designation & Dept	Conference details		
		Name	Place	Date
1	Smt.Meena P. Associate Professor EEE	6 th International Association of Science & Technology for Development(IASTED) Asian conference on Power & Energy Systems	Phuket, Thailand	10 th -12 th April 2013
2	Dr.B.Ravishankar Professor & Head, IEM	24 th Annual POM Annual Conference-Production & Operations Management Society[POMS]	Denver, Colorado, USA	3 rd - 6 th May 2013

6. Reimbursement of tuition fees paid by the faculty members for their registration to Ph.D.:

The committee noted that 12 faculty members who have registered for PhD after June 2011 were reimbursed with the Ph.D. fee paid by them. After reviewing the remaining applications, the committee decided to consider only the applications of those faculty who have registered for Ph.D. during 2007 and onwards and to reimburse the fee paid by them on or after 1.1.12.

7. Representation of Sri. G. Darshan, [M.Tech (DC) student] to continue teaching assistantship:

The committee perused the request of Sri. G. Darshan, who have failed to clear all the subjects of first semester in first attempt and also his marks sheet for the said semester. The committee decided to inform Sri. G. Darshan that his request would be considered after the announcement of the result at the end of second semester and subject to clearance of failed subjects of I Semester and obtaining the eligibility for II Year.

8. Developing research interest among UG students:

The committee took a note of communications sent to all the faculty members seeking applications from the students for the award of financial incentive for their projects leading to research, circular issued and copy of the application made available on the college website. The committee also took a note that the applications are being scrutinized by a committee consisting of three/four faculty members under the chairmanship of the HOD and are being forwarded to the TEQIP coordinator along with the recommendations. The

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committee approved the award of incentive as recommended by the departmental committee to such proposals received [Annexure - II] and authorized the Principal to disburse the amount to the respective students on receipt of the proposals.

9. Deputation of faculty/staff for attending FDP/workshop/training/seminar/conference:

The committee perused the representations of the faculty/staff and approved their deputation for attending FDP/workshop/training/seminar/conference with financial assistance from the TEQIP-II funds [Annexure-III].

10. Proposals for conduction of FDP/workshop/training/seminar/conferences in the college:

The committee reviewed the proposals for conduction of programs under TEQIP-II in the college and approved the same [Annexure-IV].

11. Request for consumables for R & D work:

The committee was appraised about the request put forth by the departments such as: Bio-technology, Chemical Engineering and Chemistry to extend financial support towards consumables for the research work being carried out in the department/research center. The committee unanimously agreed to provide the consumables required by the said departments under the heads of Incremental Operating Cost [IOC] or Research and Development [R & D].

Further the committee approved the reimbursement of expenses incurred by the PG students & Research scholars on consumables for their project. The committee reviewed the provisions under IOC and approved for the reimbursement of expenses incurred on consumables against the bills duly certified by the guide and the HOD as per the limits specified in the previous sub-committee of BOG minutes.

12. Procurement of Equipment/hardware/software:

The committee reviewed the status of procurement and the proposals with cost escalation on market survey were perused by the members. The committee noted that the estimated costs that were recorded in PF-1 are two years old and there were enough improvements in the items being procured causing variations in the costs. The proposals with cost escalation less than 100% were approved for further processing [Annexure-V] and suggested to

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re-start the process afresh, for the following items where the cost escalation was more than 100%.

Sl.No.	Dept	Description of works/goods	% of cost escalation
1	Civil	Software ATENA for R&D	400
2	EEE	IGBT modules with protection circuits for up-gradation of PG & R&D	180

The proposal submitted by Dr. K. J. Ratharaj, Department of IEM & Sri. C. K. Chandra Babu, Department of Mechanical Engineering was reviewed by the members. The committee decided to refer the proposal to an expert in the field of Mechanical Engineering for scrutiny. The committee further directed the TEQIP Co-ordinator-I to seek expert opinion from Dr. Martin Jebaraj, Director-R&D and then submit the same before the committee.

13. Month wise breakup of budget:

The committee perused the month wise breakup of the budget for 2013-14 and approved the same. [Annexure-VI].


PRINCIPAL and
CONVENOR


CHAIRMAN,
BOG SUB-COMMITTEE