



## **BMS COLLEGE OF ENGINEERING, BANGALORE-19**

(Autonomous College under VTU)

MINUTES OF THE FIRST MEETING OF THE BMSCE INTERNAL QUALITY ASSURANCE CELL (**IQAC**) HELD ON 23.04.2014 AT 03.00 PM IN THE BOARD ROOM OF THE COLLEGE.

### **Members Present**

Dr.K.MallikharjunaBabuPrincipal	Chairperson
Dr.G.N.Sekhar Vice-Principal	Member
Dr.RavishankarDeekshit Dean, Academic	Member
Dr.B.V.Ravishankar Dean, First Year-B.E	Member
Dr.V.C.Aralimatti, COE	Member
Dr.N.Chowdappa, Librarian	Member
Sri.H.K.Rangavittal Faculty-ME	Member
Smt.G.Poornima, Faculty-EC	Member
Dr.Chethan A Nayak Faculty-CH	Member
Dr.S.Manoharan Faculty-MBA	Member
Dr.M.N.Shobha Faculty-AT	Member
Dr.K.R.Radhika Faculty-ISE	Member
Mr.SureshMoona	Member
Dr.K.R.Suresh Faculty-CV	Director

### **Members who could not attend**

Dr.T.S.Pranasha HOD-PHY	Member
Sri.Arun Bhandarkar Deputy Director, BMSET	Member
Mr.Gadhadhar Reddy Alumni	Member
Mr.E.S.Chakravarthi	Member

At the outset, Dr.K.MallikharjunaBabu, Principal, BMSCE & Chairman, IQAC welcomed all the members for the first meeting of BMSCE IQAC. He extended a special welcome to the nominee-member Sri.SureshMoona (Local Society-Member) and Mr.Gangadhar Reddy (Alumni-Member) &Mr.E.S.Chankravarthi (Industry-Member) in absentia. The Principal informed the members that the diverse experience, knowledge and skills of these members would go a long way in accomplishing the aims and objectives of BMSCE-IQAC. The Principal also made a brief PPT presentation on BMSCE.

The Principal appraised the members regarding the aims and objectives for constituting BMSCE-IQAC

### **Preamble**

BMSCE has been accredited by National Assessment & Accreditation Council [NAAC] with CGPA of 3.41 on four point scale at 'A' grade valid upto January 04, 2018.

The NAAC Peer team in its final report had desired that BMSCE should have an Internal Quality Assurance Cell (IQAC) for quality assurance and continuous improvement. The NAAC has also proposed that every accredited institution should establish an IQAC as a post accreditation quality sustenance measure.

During October 2013, the NAAC have notified a revised guideline of IQAC and submission of Annual Quality Assurance Report (AQAR). As per the guidelines, the institutions need to submit yearly the Annual Quality Assurance Report (AQAR) to NAAC.

A functional Internal Quality Assurance Cell (IQAC) and timely submission of Annual Quality Assurance Reports (AQARs) are the Minimum Institutional Requirements (MIR) to volunteer for second, third or subsequent cycle's accreditation.

In view of the above facts, it was proposed to create an Internal Quality Assurance Cell (IQAC) to meet the following objectives:

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

In the preliminary meeting of the IQAC held on 28.02.2014, the nomination of BMSCE – IQAC Committee was finalised as per NAAC Guidelines. Pursuant to which, a letter was sent to Director, National Assessment and Accreditation Council on 16.04.2014 regarding creation of IQAC Cell along with details of its composition.

Dr.K.R.Suresh, Director, IQAC made a brief presentation on the functions expected of IQAC, mechanisms and procedures to be adopted and strategies to institutionalise quality initiative [copy enclosed].

In the deliberations that followed, the following unanimous decisions were taken:

1. The Director, IQAC was asked to prepare a draft plan of action to be chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome to be achieved by the end of the year. The draft plan of action encompassing all the parameters prescribed by NAAC to be placed before the IQAC Committee in its next meeting for its consideration.
2. The members opined that IQAC shall prepare a self-reviewed progress report depicting the results achieved based on the action plan for the period July 1, 2014 to June 30, 2015 as per format (The annual quality assurance Report (AQAR) of IQAC).
3. It opined that there was a need to integrate and re-visit the Annual Faculty Performance Review process and self-evaluation by faculty with a view to meaningfully assesses the faculty productivity.
4. It was suggested to have a research forum with a view to provide platform to the researchers to share and show-case their research and to network with others.
5. The Principal requested Mr.SureshMoona to deliver an expert lecture for the benefit of students which Mr.SureshMoona was kind enough to agree.

The meeting concluded with thanks to the Chair.

Director, IQAC

Principal &  
Chairperson, IQAC